



Expression of interest: List of Independent Investigators

Kaipara District Council invites expressions of interest from qualified and experienced individuals or firms to join the Council's List of Independent Investigators, in accordance with the Elected Member [Code of Conduct](#).

Independent Investigators play a crucial role in assessing complaints against elected members, ensuring that the principles of fairness, transparency, and accountability are upheld throughout the complaints process. The appointment of Investigators is a vital aspect of maintaining public trust and confidence in Council's governance.

We are seeking Independent Investigators who demonstrate the following key criteria:

- **Range of Expertise and Experience:** Applicants should possess a broad range of expertise and experience, ideally within the field of local government or related sectors.
- **Neutrality and Objectivity:** Investigators must maintain neutrality and objectivity throughout all proceedings, earning the confidence of both parties involved in the allegations and the wider public.
- **Legal and Procedural Knowledge:** Understanding of the legal framework and procedural requirements related to local government and council operations, including the ability to understand the specific Code of Conduct adopted by Council.
- **Ethical Judgement:** Upholding high ethical standards and demonstrating fairness and impartiality in investigations is paramount.
- **Conflict Resolution:** Strong skills in conflict resolution and mediation are essential for facilitating constructive discussions and resolving disputes effectively.
- **Assessment and Investigative Skills:** Applicants should possess the capability to conduct thorough and impartial investigations, employing effective fact-finding and evidence-gathering techniques.

We encourage eligible individuals or firms meeting the specified criteria to submit their Expressions of interest by **5.00pm Monday, 21 September 2026**. Following a thorough review process, successful applicants will be appointed to the Council's List of Independent Investigators, available to be called upon in the event of an alleged breach of the code. To express your interest, please write to Gillian Bruce at Kaipara District Council, Unit 6 The Hub, 6 Molesworth Drive, Mangawhai 0505, or email gbruce@kaipara.govt.nz. In your submission, please outline your interest in becoming an Independent Investigator and the skills you bring that would benefit the Council. Please also attach a copy of your CV. For further information, please contact Gillian on 09 439 9273 or via email.

Please visit the Kaipara District Council website to view the Code of Conduct www.kaipara.govt.nz